

VACANCY NOTICE

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

CS-376
REV(9/93)

Description of Position	TITLE OF POSITION:	Nurse/ Investigator	CLASSIFICATION CODE:	00383300
	SALARY RANGE:	8724 (\$ 40,215- \$ 46,788)	REFERENCE POSITION NO.:	2230-50200/00019
	Department or Agency Name	Attorney General	APPLICATION PERIOD:	3/27/06- 4/7/06
	Division/Section/Unit		*No 3 day grace period*	
	Assignment(s) / Comments			
	Shift and Days:	Mon- Fri (8:30 am to 4:30 pm)	Job Location:	150 South Main Street, Providence
	Restrictions/Limitations:			
	Position Covered By Collective Bargaining Union Agreement	Yes	No	<u>X</u>
	Name of Bargaining Unit Union:			
	There is ___ is not <u>X</u> a Civil Service List for this position	See A/B or Both for Specific Instructions		
NOTE: If there is a list, only candidates who have taken the exam and are reachable should apply.				
General Information to Candidate	INSTRUCTIONS:			
	A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position(s) indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.			
	Most Important - Please include the following information:			
	<ul style="list-style-type: none"> The title of the position for which you are applying Title of your present position and date you entered it Date you entered State service 		<ul style="list-style-type: none"> Name of department where you are currently employed Your business telephone number Present Union Affiliations 	
	*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.			
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:			
	If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.			
	C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:			
	<ul style="list-style-type: none"> Reasonable Accommodations: If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for therefore the position. Medical Information: Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA). 			
	Statement of Duties	DUTIES / RESPONSIBILITIES:		
To investigate allegations of abuse, neglect and mistreatment of patients in health care facilities, group homes and assisted living residences; to interview witness/victims; to review medical records for and consult with attorneys and investigators during investigations and trials; to assist in gathering evidence at crime scenes; to create case files on each assigned investigations; to assist in trial preparation and testify at trial if needed; to review Department of Health annual surveys of nursing homes for possible issues that may warrant further investigation; and to coordinate and participate in in-service training program for longterm care facilities, group homes, hospitals and local law enforcement.				
Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:			
	EDUCATION: Graduation from a college of good standing, with preference given to individuals with academic training in criminal investigative techniques, health care management and administration , public health administration, auditing, and/or statistical analysis; Degree in nursing is required. EXPERIENCE: Such as may have been gained through employment in an investigative capacity in a law enforcement, government or private industry fraud prevention agency; familiarity with computerized database.			
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:			
	Aida P. Crosson, Director of Personnel		Telephone #: (401) 274-4400	
	R.I. Department of the Attorney General		Fax #: (401) 222-2731	
	150 South Main Street		TTY/TDD #: (401) 453-0410	
	Providence, RI 02903		(Telecommunication Device for the Deaf)	

Correspondence Only

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER

